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Reg. No. : .....

Name : .....

**Third Semester B.A. Degree Examination, January 2019**  
**First Degree Programme Under CBCSS**  
**Complementary Course**  
**PS 1331 : PUBLIC ADMINISTRATION**  
**(Common for Philosophy, Economics, History, English, Islamic History,**  
**Sociology)**  
**(2017 Admission)**

Time : 3 Hours

Max. Marks : 80

I. Answer **all** questions in **one** or **two** sentences. **Each** question carries **1** mark.

- 1) Delegation
- 2) Finance Bill
- 3) Public Administration
- 4) Co-ordination
- 5) Merit Bureaucracy
- 6) Right to Information Act
- 7) Luther Gullick
- 8) Discipline
- 9) Surplus Budget
- 10) Personnel Administration.

**(10×1=10 Marks)**

II. Answer **any eight** questions in **one** paragraph. **Each** question carries **2** marks.

- 11) Write a note on Unity of Command.
- 12) What do you mean by performance appraisal ?
- 13) Explain the concept of Good Governance.
- 14) Describe the functions of Staff Agencies.
- 15) Examine the relationship between Political Science and Public Administration.
- 16) Write a brief note on the methods of recruitment.

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- 17) What is meant by Span of Control ?
- 18) Find out the objectives of Financial Administration.
- 19) Differentiate Centralization and Decentralization.
- 20) Find out the major defects against the functioning of modern bureaucracy.
- 21) Explain the different types of Corporations.
- 22) What are the major landmarks in the emergence of New Public Administration ? **(8×2=16 Marks)**

III. Short Essay, Answer **any six** questions. **Each** question carries **4** marks.

- 23) Differentiate Public Administration and Private Administration.
- 24) What are the differences between line agency and auxiliary agency ?
- 25) Describe the role of the District Collector.
- 26) Evaluate the importance of Public Administration.
- 27) Explain the functions of the chief executive in Public Administration.
- 28) Explain the features of hierarchy.
- 29) Explain the features of New Public Administration.
- 30) Give a brief account of UPSC.
- 31) Discuss the different kinds of training. **(6×4=24 Marks)**

IV. Essay, Answer **any two**. **Each** question carries **15** marks.

- 32) Write an essay on the Nature and Scope of Public Administration.
  - 33) Define the term Recruitment and comment on the problems in securing the right and competent persons for administration.
  - 34) Comment on Departments and examine the Bases of Departmental Organization called as 4P's by Luther Gullick.
  - 35) Discuss the budgetary process in India. **(2×15=30 Marks)**
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